



No.DAMS/DB4/3207/2023/IDRB

Dated: 22/08/2024.

Notice Inviting Re-Quotations for the Supply of Stationery Items

(Drawing materials)

Sealed quotations are invited for the supply of the following drawing materials to the office of the Chief Engineer, Investigation and Design, IDRB, IIIrd Floor, Vikas Bhavan, Thiruvananthapuram.

(1) Plotter Paper 2" core, 50m length 24" size 90 GSM-12 Nos.

Quotations are invited subject of the following conditions:

- 1) The quotationer has to supply the materials at constant rate as approved by the undersigned throughout this financial year (2024-25).
- 2) The materials are to be supplied in piecemeal basis as and when required by the Department (undersigned).
- 3) The quotationer will be paid only for the quantity of material actually supplied and after the supply of material.
- 4) The quotation should reach the undersigned within 15 days from the date of notice on or before 4 pm on 10/09/2024 and the same will be opened at 4.30 pm on the same day.
- 5) The envelope containing the Quotation should bear the superscription "Quotation for the Supply of Drawing materials" addressed to the Chief Engineer, Investigation & Design (IDRB), 3rd Floor, Vikasbhavan, Thiruvananthapuram-33. The quotation should be in a sealed envelope and the same should be duly signed on the letter as head of the firm.
- 6) The rate quoted shall include Tax, if any. The firm should have a valid GST registration.
- 7) Quotations received later than the due date and time will not be accepted.
- 8) Notwithstanding to the conditions aforementioned, the undersigned reserves the right to accept or to reject quotations partly or fully without assigning any specific reason and decision in this regards shall be final.
- 9) The proposal should be in the following format:

Sl. No.	Description of Plotter paper	Quantity (in rolls)	Unit rate	% GST	Total price include of GST
1.	2" core 90 GSM, 24" size, length: 50M	12			
Total inclusive of all GST					

s/d
Chief Engineer

Forwarded by Order


Director, IDR B

Copy to:

- (1) Notice Board.
- (2) Website of IDR B & IT Cell.